

MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS

AUGUST 28, 2018

STATE OF TEXAS §
COUNTY OF HARRIS §
NORTHWEST HARRIS COUNTY §
MUNICIPAL UTILITY DISTRICT NO. 28 §

The Board of Directors (the "Board") of Northwest Harris County Municipal Utility District No. 28 (the "District"), noticed a regular session, open to the public, to be held at 6:30 p.m., on Tuesday, August 28, 2018, at 20811 Normandy Forest Drive, Spring, Texas 77388, a designated meeting place located inside the boundaries of the District. Whereupon, at 6:30 p.m., the roll was called of the members of the Board, to-wit:

E. Dwight Osteen, II	-	President
Thomas Pratt	-	Vice President
Richard C. Doll	-	Secretary
Denean A. Bennett	-	Assistant Secretary
Harry B. "Hal" Walker	-	Assistant Secretary

All members of the Board were present, thus constituting a quorum. Copies of the notices are attached hereto.

Also present at the meeting were Vicki Busboom, Bookkeeper for the District; Austen Beck of Bleyl & Associates ("Bleyl"), Engineers for the District; David Ferrier of Equi-Tax, Inc, ("Equi-Tax"), Tax Assessor for the District; Robb Clark of Hays Utility ("Hays"), Operators for the District; Sgt. Colley with Harris County Precinct 4; Samantha Jones of R.W. Baird ("Baird"), the District's Financial Advisor; Ryan E. LaRue of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorneys for the District; and Members of the Public listed on the attached Attendance Sheet.

HEAR FROM PUBLIC

The Board noted that there were no members of the public present who wished to address the Board.

FINANCIAL ADVISOR'S REPORT

Review Tax Rate Calculations and Authorize Publication of Notice

The Board deferred action on this item.

WEBSITE REPORT

The Board recognized Director Bennett, who presented the Website Report for the period July 15 – August 14, 2018.

The Board noted that no action was necessary in connection with the Website Report. A copy of the Report is on file in the official records of the District.

CONSTABLE'S REPORT

The Board recognized Sgt. Colley, who updated the Board on calls/complaints originating in the District.

The Board noted that no action was necessary in connection with the Constable's Report.

ENGINEER'S REPORT

The Board recognized Mr. Beck, who presented to and reviewed with the Board the Engineer's Report, a copy of which is on file in the official records of the District.

Mr. Beck updated the Board on the status of the wall construction project and requested approval of Pay Estimate No. 2, in the amount of \$390,209.02, payable to Aber Construction. Mr. Beck also noted that the Contractor had requested Change Order No. 2 in the amount of \$15,750.00, for additional hydroexcavations for the walls columns.

Upon motion by Director Doll, seconded by Director Pratt, and after full discussion, the Board voted unanimously (1) to approve the Engineer's Report, as submitted, (2) to approve Pay Estimate No. 2, in the amount of \$390,209.02, payable to Aber Construction; and (3) to Change

Order No. 2 in the amount of \$16,750, payable to Aber Construction for additional hydroexcavations for the walls columns.

TAX ASSESSOR-COLLECTOR'S REPORT

The Board recognized Mr. Ferrier, who presented to and reviewed with the Board the Tax Assessor-Collector's Report for July 2018, a copy of which is on file in the official records of the District.

Upon motion by Director Pratt, seconded by Director Doll, and after full discussion, the Board voted unanimously to approve the Tax Assessor-Collector's Report.

BOOKKEEPER'S REPORT

The Board recognized Ms. Busboom, who submitted to and reviewed with the Board the Bookkeeper's Report, invoices submitted for payment, and the Investment Report, copies of which are on file in the official records of the District.

Upon motion by Director Pratt, seconded by Director Doll, and after full discussion, the Board voted unanimously to (1) approve the Bookkeeper's Report; (2) approve payment of invoices; and (3) approve the Investment Report.

OPERATOR'S REPORT

The Board recognized Mr. Clark, who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District. Mr. Clark also presented a resident request for an adjustment of a high water bill.

Upon motion by Director Doll, seconded by Director Pratt, and after full discussion, the Board voted unanimously to (1) approve the Operator's Report, and (2) deny the resident request for an adjustment of the water bill.

SECURITY COMMITTEE'S REPORT

The Board recognized Director Pratt, who updated the Board on the status of the security camera installation.

The Board noted that no action was necessary in connection with the Security Committee's Report.

CAPITAL IMPROVEMENT COMMITTEE'S REPORT

The Board recognized Director Doll who suggested that the proposed amendment to the Utility Development Agreement with Klein ISD provide for routine maintenance and capital maintenance of both the water plant and wastewater treatment plant serving Klein ISD; that routine maintenance be defined as less than \$5,000 (including parts and labor); and that the water plant and wastewater treatment plant bills be analyzed every 6 months for capital costs for reimbursement to the District.

After discussion, the Board took no action on this item.

APPROVAL OF MINUTES

The proposed Minutes of the meetings of the Board held July 24 and August 3, 2018, previously distributed to the Board, were presented for consideration and approval.

Upon motion by Director Pratt, seconded by Director Walker, and after full discussion, the Board voted unanimously to approve the Minutes of the meetings held July 24 and August 3, 2018 as submitted.

DIRECTOR DEPARTURE

The Board noted that Director Doll departed the meeting.

ATTORNEY'S REPORT

Amend Rate Order

The Board recognized Mr. LaRue, who noted that the District's current Rate Order needed to be amended to comply with the TCEQ's current lead content regulations, which is 0.25%.

Upon motion by Director Bennett, seconded by Pratt, and after full discussion, the Board voted unanimously to amend the District's Rate Order to comply with the TCEQ's current lead content regulations.

Investment Policy and Strategies

The Board recognized Mr. LaRue, who reminded the Board that the Public Funds Investment Act requires the Board to review the District's Investment Policy annually and consider making any changes thereto. Mr. LaRue recommended that no changes be made to the Investment Policy at this time other than to update the list of authorized brokers for the District, which updated list had been provide by the District's bookkeeper.

Upon motion by Director Pratt, seconded by Director Bennett, the Board voted unanimously not to make any changes to the District's Investment Policy, other than to update the list of authorized brokers for the District, and to adopt the Resolution Evidencing Review of Investment Policy and Investment Strategies.

Amendment to Utility Development Agreement

The Board deferred action on this item.

ADJOURNMENT

There being no further business to come before the Board, upon motion made, seconded, and approved unanimously, the meeting was adjourned.

PASSED, APPROVED, AND ADOPTED, this 25th day of September, 2018.


Secretary, Board of Directors

