

MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS

MARCH 27, 2018

STATE OF TEXAS	§
	§
COUNTY OF HARRIS	§
	§
NORTHWEST HARRIS COUNTY	§
MUNICIPAL UTILITY DISTRICT NO. 28	§

The Board of Directors (the "Board") of Northwest Harris County Municipal Utility District No. 28 (the "District"), noticed a regular session, open to the public, to be held at 6:30 p.m., on Tuesday, March 27, 2018, at 20811 Normandy Forest Drive, Spring, Texas 77388, a designated meeting place located inside the boundaries of the District. Whereupon, at 6:31 p.m., the roll was called of the members of the Board, to-wit:

- | | | |
|----------------------|---|---------------------|
| E. Dwight Osteen, II | - | President |
| Thomas Pratt | - | Vice President |
| Richard C. Doll | - | Secretary |
| Denean A. Bennett | - | Assistant Secretary |
| Troy Zuckero | - | Assistant Secretary |

All members of the Board were present except Director Zuckero, thus constituting a quorum. Copies of the notices are attached hereto.

Also present at the meeting were Vicki Busboom, Bookkeeper for the District; Austen Beck of Bleyl & Associates ("Bleyl"), Engineers for the District; David Ferrier of Equi-Tax, Inc, ("Equi-Tax"), Tax Assessor for the District; Robb Clark of Hays Utility ("Hays"), Operators for the District; Sgt. Colley and Deputy Ketrick McCutcheon with Harris County Precinct 4; and Ryan E. LaRue of Sanford Kuhl Hagan Kugle Parker Kahn LLP ("SK Law"), Attorneys for the District.

HEAR FROM PUBLIC

The Board noted that no public was present.

WEBSITE REPORT

The Board recognized Director Bennett, who presented the Website Report for the period February 16 – March 14, 2018.

The Board noted that no action was necessary in connection with the Website Report. A copy of the Report is on file in the official records of the District.

CONSTABLE'S REPORT

The Board recognized Deputy McCutcheon, who updated the Board on calls/complaints originating in the District.

The Board noted that no action was necessary in connection with the Constable's Report.

ENGINEER'S REPORT

The Board recognized Mr. Beck, who presented to and reviewed with the Board the Engineer's Report, a copy of which is on file in the official records of the District.

Upon motion by Director Pratt, seconded by Director Bennett, and after full discussion, the Board voted unanimously to approve the Engineer's Report, as submitted.

TAX ASSESSOR-COLLECTOR'S REPORT

The Board recognized Mr. Ferrier, who presented to and reviewed with the Board the Tax Assessor-Collector's Report for February 2018, a copy of which is on file in the official records of the District.

Upon motion by Director Doll, seconded by Director Bennett, and after full discussion, the Board voted unanimously to approve the Tax Assessor-Collector's Report.

BOOKKEEPER'S REPORT

The Board recognized Ms. Busboom, who submitted to and reviewed with the Board the Bookkeeper's Report, invoices submitted for payment, and the Investment Report, copies of which are on file in the official records of the District. Ms. Busboom also reminded the Board that, at the February 27 meeting, she had requested the Board approved an amended budget for the fiscal year ending December 31, 2017.

Upon motion by Director Pratt, seconded by Director Doll, and after full discussion, the Board voted unanimously to (1) approve the Bookkeeper's Report; (2) approve payment of invoices; (3) approve the Investment Report and (4) ratify its approval of the amended budget for fiscal year ending December 31, 2017.

OPERATOR'S REPORT

The Board recognized Mr. Clark, who submitted to and reviewed with the Board the Operator's Report, a copy of which is on file in the official records of the District. Mr. Clark also presented a request for an adjustment to a resident's water bill, which was higher than normal due to a water leak.

Upon motion by Director Pratt, seconded by Director Doll, and after full discussion, the Board voted unanimously to (1) approve the Operator's Report, and (2) authorize a \$60 leak adjustment.

SECURITY COMMITTEE'S REPORT

The Board recognized Director Pratt, who provided an update on the security camera installation.

The Board noted that no action was necessary in connection with the Security Committee's Report.

CAPITAL IMPROVEMENT COMMITTEE'S REPORT

The Board recognized Director Osteen and Director Doll who provided an update on the proposed amendment to the Utility Services Agreement between the District and Klein Independent School District ("KISD"). Director Doll reported that a meeting with KISD was scheduled for early to mid-April to discuss the proposed amendment.

The Board noted that no action was necessary in connection with the Committee's Report.

APPROVAL OF MINUTES

The proposed Minutes of the meeting of the Board held February 27, 2018 and the 2017 Minute Order, previously distributed to the Board, were presented for consideration and approval.

Upon motion by Director Pratt, seconded by Director Doll, and after full discussion, the Board voted to approve the Minutes of the meeting of the Board held February 27, 2018, and the 2017 Minute Order, as submitted, with Directors Osteen, Pratt, and Doll voting in favor of the Motion. Director Bennett abstained.

NORMADY FORREST CLUBHOUSE FEE

After discussion, the Board deferred action on this item.

ATTORNEY'S REPORT

No report was offered.

ADJOURNMENT

There being no further business to come before the Board, upon motion made, seconded, and approved unanimously, the meeting was adjourned.

PASSED, APPROVED, AND ADOPTED, this 24th day of April, 2018.




Secretary, Board of Directors