

NW HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 28 SUMMARY OF PROCEDURES AND ACTIONS FOR PERIMETER WALL PROJECT

The process of erecting a perimeter wall around the District is comprised of two sets of procedures. A high-level listing of the steps in each of those procedures is listed below. Some of the steps can be done in parallel (*i.e.*, at the same time), while many steps must be done in series (*i.e.*, one cannot begin until its preceding/prerequisite step(s) is completed).

BOND AUTHORIZATION AND SALE

- ↪ District authorizes preparation of Park Plan for Election
- ↪ District approves Park Plan
- ↪ District call for Authorization Election in amount not to exceed 1% of taxable value
- ↪ Park Plan is filed with the District for public view on or before 10th day before the first day for early voting
- ↪ Early voting and Election
- ↪ Canvass election results
- ↪ District authorizes preparation of Engineering Report for Bond Issue
- ↪ Report and supporting documents are submitted to TCEQ for review and approval
- ↪ TCEQ reviews and approves report and documents; TCEQ issues Order authorizing Bond Sale
- ↪ District authorizes Bond Sale
- ↪ Financial Advisor and Attorney prepare Bond Sale documents
- ↪ Bond Sale is advertised and bids are received
- ↪ District approves Bond Sale bids
- ↪ Financial Advisor and Attorney prepare final documents for funding review by Attorney General and others
- ↪ Bond Funding occurs

DESIGN AND CONSTRUCTION PROCESSES

- ↳ District initiates easement acquisitions/re-labeling
- ↳ District authorizes project preliminary design
- ↳ Engineer/Consultants evaluate options and prepare recommendations for review by District Board
- ↳ District Board selects and approves final project selection(s)
- ↳ Field surveying and geotechnical analysis commence upon receipt of easements
- ↳ Engineer/Consultants complete final design
- ↳ District Board approves final design
- ↳ Final construction drawings and documents submitted to agencies for review and approval
- ↳ Advertise publicly for project bids
- ↳ Project bidding and receipt of bids
- ↳ Engineer reviews bids and prepares recommendation of contract award
- ↳ District Board approves recommendation and authorizes award of contract
- ↳ Engineer prepares contract documents for execution by Contractor and District
- ↳ Engineer issues Notice to Proceed
- ↳ Construction Phase begins