

MINUTES OF MEETING OF THE  
BOARD OF DIRECTORS

December 19, 2013

THE STATE OF TEXAS )  
 )  
COUNTY OF HARRIS )  
 )  
NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY )  
DISTRICT NO. 28 )

The Board of Directors (the "Board") of Northwest Harris County Municipal Utility District No. 28 (the "District") met in special session, open to the public, at 3327 La Mer Lane, Spring, Texas, the District's meeting place inside the boundaries of the District, at 4:00 p.m. on December 19, 2013, whereupon, the roll was called of the members of the Board of Directors, to-wit:

Richard Doll	-	President
Troy Zuckero	-	Vice President/Treasurer
Denean Bennett	-	Secretary
Anne Headley	-	Assistant Secretary
Patrick Donais	-	Assistant Secretary

All members of the Board of Directors were present thus constituting a quorum.

Also present at the meeting were Vicki Busboom, the District's Bookkeeper; Vickey Sullivan with Equi-Tax, Inc., the District's Tax Assessor/Collector ("TAC"); Robb Clark with Hays Utility South Corporation, the District's Operator ("Operator"); Tom Matkin of AEI Engineering; Deputy Culter and Sgt. Lowry of Harris County Precinct 4 Constables Office; and Timothy Green, attorney, and Beth Van Doren, legal assistant, Coats, Rose, Yale, Ryman & Lee, P.C. ("Coats/Rose"), legal counsel for the District.

WHEREUPON, the meeting was called to order at 4:05 p.m. The posted notice of the meeting is attached hereto as Exhibit "A".

**HEAR FROM THE PUBLIC**

No member of the public was present.

**APPROVAL OF MINUTES**

The Board next considered approving the minutes from the meeting held on November 21, 2013, which were previously distributed to the Board. Based on a motion made by Director Headley, seconded by Director Bennett, the Board voted unanimously to approve the minutes from the meetings held on November 21, 2013, with corrections.

**CONSTABLE'S REPORT**

The Board recognized Sergeant Lowry and Deputy Culter who reviewed a police report for the District. No action was needed on this agenda item.

**TAX ASSESSOR'S REPORT**

Ms. Sullivan reviewed and discussed the TAC report, a copy of which is attached hereto as Exhibit "B". She reported that 2.4% of 2013 taxes have been collected.

Following a discussion regarding the TAC's report, and based on a motion made by Director Bennett, seconded by Director Headley, the Board voted unanimously to accept the tax assessor/collector's report, as presented, and approve payment of the checks listed in the report.

**BOOKKEEPER'S REPORT/AUTHORIZE PAYMENT OF DISTRICT'S BILLS**

Ms. Busboom presented the Bookkeeper's report for the period ending December 19, 2013 and checks were presented for approval. A copy of the Bookkeeper's report is attached hereto as Exhibit "C".

Following discussion of the Bookkeeper's report, upon a motion by Director Headley, second by Director Bennett, the Board voted unanimously to approve the Bookkeeper's report and approve payment of the checks listed therein.

**RECEIVE OPERATOR'S REPORT**

The Board recognized Mr. Clark who presented the Operator's report for December. Mr. Clark updated the Board on operation matters in the District, including delinquent accounts. A copy of the Operator's report is attached hereto as Exhibit "D".

Next, Mr. Clark reminded the Board that the fire hydrants located at Klein Collins High School need to be raised to ensure proper performance in the event of an emergency. Mr. Clark and Director Bennett will team together to work with the school district and the fire department in order to accomplice this task. Director Headly will be Director Bennett's backup.

After further discussion and based upon a motion by Director Headley, seconded by Director Bennett, the Board voted unanimously to approve the Operator's Report.

**DISCUSS STATUS OF MEADOWHILL CREDIT FROM REGIONAL WATER AUTHORITY AND HOW IT**

The Board deferred action on this agenda item.

**DISCUSS MEADOWHILL BILLING ISSUES AND CONSIDER ACTING THEREON**

No action was taken on this agenda item.

There being no further business to come before the Board, and based on a motion duly made and seconded, the meeting was adjourned.

PASSED, APPROVED and ADOPTED this 28th day of January, 2014.

(DISTRICT SEAL)

  
Secretary, Board of Directors