

MINUTES OF MEETING OF THE
BOARD OF DIRECTORS

July 26, 2016

THE STATE OF TEXAS

COUNTY OF HARRIS

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY
DISTRICT NO. 28

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The Board of Directors (the "Board") of Northwest Harris County Municipal Utility District No. 28 (the "District") met in regular session, open to the public, at 3327 La Mer Lane, Spring, Texas, the July 26, 2016, whereupon, the roll was called of the members of the Board of Directors, to-wit:

Anne Headley	-	President
Troy Zuckero	-	Vice President/Treasurer
Denean Bennett	-	Secretary
Patrick Donais	-	Assistant Secretary
Richard Doll	-	Director

All members of the Board of Directors were present except Director Zuckero, thus constituting a quorum.

Also present at the meeting were Vicki Busboom, the District's Bookkeeper; Vickey Sullivan with Equi-Tax, Inc., the District's Tax Assessor/Collector ("TAC"); Robb Clark with Hays Utility South Corporation, the District's Operator ("Operator"); Mark Adam with Bleyl & Associates, the engineers for the District; Officers Beck, Zitzman and Cohen of Harris County Precinct 4 Constables Office; Michael Murr of Murr Inc., landscape architect ("Murr") and Timothy G. Green, attorney, and Beth Van Doren, paralegal, of Coats|Rose P.C., legal counsel for the District and members of the public, a list of which is attached hereto as Exhibit "A".

WHEREUPON, the meeting was called to order at 4:30 p.m. The posted notice of the meeting is attached hereto as Exhibit "B".

HEAR FROM THE PUBLIC

Director Headley reviewed the District's Public Comment Policy, which was adopted October 27, 2009, a copy of which is attached hereto as Exhibit "C". Next, she opened the floor to receive comments from the public.

CONSTABLE'S REPORT

The Board recognized Deputy Cohen who informed the Board that Deputy Coulter had resigned. He noted that a replacement will take about two weeks. In the meantime, the District contract will be covered by Officer Zitzman.

APPROVAL OF MINUTES

The Board considered approving the minutes from the meeting held June 28, 2016, which were previously distributed to the Board. Based on a motion made by Director Donais, seconded by Director Bennett, the Board voted three (3) to zero (0) to approve the minutes from the meeting held on June 28, 2016, with Director Doll abstaining.

TAX ASSESSOR'S REPORT

Ms. Sullivan reviewed and discussed the TAC report, a copy of which is attached hereto as Exhibit "C". She reported that 99.1% of 2015 taxes have been collected.

Following a discussion regarding the TAC's report, and based on a motion made by Director Donais, seconded by Director Doll, the Board voted unanimously to accept the tax assessor/collector's report, as presented and approve payment of the checks listed in the report.

BOOKKEEPER'S REPORT/AUTHORIZE PAYMENT OF DISTRICT'S BILLS

The Board recognized Ms. Busboom who presented the Bookkeeper's report for the period ending July 26, 2016 and checks were presented for approval. A copy of the Bookkeeper's report is attached hereto as Exhibit "E".

Ms. Busboom note that two checks were voided. The first, to AEI Engineers, Inc. in the amount of \$2,912.10 due to an unresolved billing dispute. The second check to Mohammed Hanif in the amount of \$136.55 was stale dated.

Following discussion of the Bookkeeper's report, upon a motion by Director Bennett, second by Director Donais, the Board voted unanimously to approve the Bookkeeper's report and approve payment of the remainder of the checks listed therein.

RECEIVE OPERATOR'S REPORT

The Board recognized Mr. Clark who presented the Operator's report for July. Mr. Clark updated the Board on operation matters in the District, including delinquent accounts. A copy of the Operator's report is attached hereto as Exhibit "F".

After further discussion and based upon a motion by Director Bennett, seconded by Director Doll, the Board voted unanimously to approve the Operator's Report.

RECEIVE ENGINEER'S REPORT

The Board recognized Mr. Adam who presented the Engineer's report, a copy of which is attached hereto as Exhibit "G".

District Perimeter Wall Project

Mr. Adam stated that the surveyor is ready to proceed once all access documents have been obtained. Design will commence upon receipt of the final survey and decision on final wall selection.

001788.000000\4842-7265-3623.v1 *Director Doll requested that he be put on the wall committee.*

After further discussion and based upon a motion by Director Doll, seconded by Director Donais, the Board voted unanimously to approve the Engineer's report.

ATTORNEY'S REPORT

Review and discuss status of perimeter wall line easements.

The Board reviewed the status of the perimeter wall line easements. The Board noted that there were still easements to be obtained. No action was taken.

HEAR REPORT ON WEBSITE DEVELOPMENT

Director Bennett reviewed various website options. She stated that she is still receiving bids and will present such bids for approval at the next Board meeting.

HEAR UPDATE ON TRASH COLLECTION AND RECYCLING

Director Bennett presented a summary of bids from several companies, a copy of which is attached hereto as Exhibit "H". The Board requested company representatives prepare presentations for the August meeting. No action was taken on this agenda item.

CONSIDER ADOPTING PROCEDURES REGARDING DIRECTOR'S CORRESPONDENCE ON BEHALF OF THE DISTRICT

Next, Director Bennett stated she would work with the Attorney to prepare procedures for Director's correspondence. Action was deferred on this agenda item.

CONSIDER ADOPTING PROCEDURES REGARDING AUTHORIZING CONSULTANTS TO PERFORM CERTAIN ACTIVITIES FOR THE BOARD

Finally, the Board requested the attorney to prepare written procedures regarding Directors communications with the District Consultants.

There being no further business to come before the Board, and based on a motion duly made and seconded, the meeting was adjourned.

PASSED, APPROVED and ADOPTED this 23rd day of August, 2016.

(DISTRICT SEAL)

